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**Tots 'R' Us Nursery**  
EASTLEA COMMUNITY CENTRE  
Stockton Road  
Seaham  
Co Durham  
SR7 8DX



Charity No: 1160391  
Date: 24 June 2020

Dear Parents/Carers

### Phase Two of Nursery - Monday 29 June 2020

We have continued with our plan for Phase One and pleased to say that our Nursery is now ready to move to Phase Two on Monday 29 June. We are looking forward to welcoming some more of you back, and would like to remind parents and carers of some of the most important aspects of the plans that we have put in place.

Phase Two is open for children, whose parents/carers have already been contacted and invited to attend the Nursery. Please do not attend unless you have been contacted and invited. The revised Nursery session will run from 9am to 11am. We request, to avoid congestion that only one adult per child is allowed to drop off and pick up your child.

Please ensure that you do not arrive at Nursery any more than **5 minutes before** your allocated start of 9am. Our Nursery external entrance gate will be locked at 9.05am. Accessing the Nursery through the Centre and Nursery internal door is no longer permitted. This is so that our two 'bubbles' of children do not mix. Your child will be allocated a 'bubble', and will remain with the same staff and children in their bubble throughout their time at Nursery.

On arrival your child's temperature will be taken at the gate, before they are able to come in to Nursery. If any child has a fever you will be asked to take them straight home and follow Government guidance. Please pay attention to the notices displayed on the fencing alongside the two metre social distancing signage.

Children are not allowed to bring items from home, unless absolutely necessary for their wellbeing. This is to prevent the possibility of the virus being brought into Nursery from home, and/or back home from Nursery.

Until further notice, buggies and ride-ons are not allowed to be left at the Nursery.

Pick up time is 11am. Please do not arrive any more than **5 minutes before**, and please be aware that we **have no facility to hold on to children after the allocated time**.

All of these measures remain in line with Government guidelines and are in place to keep you, your child and our staff as safe as possible as we open our doors to our community. Please visit our website at [www.totsruseastlea.co.uk](http://www.totsruseastlea.co.uk) for our policies and procedures and more detailed information.

Thank you for your continued cooperation and support.

Yours faithfully



Margaret Blackwell

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